



March 31, 2016

Honorable Kathleen H. Burgess
Secretary of the Commission
New York State Public Service Commission
Empire State Plaza
Agency Building 3
Albany, NY 12223-1350

RE: Case 14-F-0490 – Application of EverPower Wind Holdings, Inc. for a Certificate of Environmental Compatibility and Public Need Pursuant to Article 10 to Construct a 126 MW Wind Energy Project – Public Involvement Program Meeting Log Update

Dear Ms. Burgess,

Enclosed please find an updated spreadsheet-style meeting log that identifies Public Involvement Program stakeholder meetings and activities conducted by Cassadaga Wind LLC through March 31, 2016.

Please do not hesitate to contact me at 412-253-9419 or swilmore@everpower.com should you have any questions about this filing.

Sincerely,

Seth Wilmore
Associate Director, Environmental Affairs
EverPower Wind Holdings, Inc.

Enclosure



Cassadaga Wind Project

PIP Tracking Activities Updated Through March 31, 2016

Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
1/20/2015	Sinclairville Fire Hall	Bill Spencer, Kevin Sheen, Seth Wilmore (EverPower); Ben Brazell (EDR), public/stakeholders	Open house to present project and respond to questions	Reach out to Chautauqua Environmental Council	Various verbal comments; 3 written comments	Request for meeting sent to Chautauqua Environmental Council
2/09/2015	Arkwright Town Hall	Bill Spencer, Arkwright Town Board	Provide general information on Project and Article 10 process	None at present	Board offered support and appreciation for information	
2/10/2015	Chautauqua County Industrial Development Agency (CCIDA)	Bill Spencer, CCIDA members	Inform Staff on Project progress and begin discussion on PILOT	CCIDA to send PILOT packet to Cassadaga Wind LLC	Will review with Cassadaga Project Team	
2/10/2015	Cherry Creek Town Hall	Bill Spencer, Bill Young, Town Supervisor	Meeting to discuss upcoming Open House in Cherry Creek on 3/24/2015	None needed	Town looking forward to Open House	
2/10/2015	Stockton Town Hall	Bill Spencer/Stockton Hall Town Board	Met with Town Board about Project and Town's role in the Project and Article 10	Continue to attend Meetings as needed	Town offered support and appreciation for the information	
3/5/2015	Email	Conner Liddell, EDR, Shaun Keeler, NYSDEC	Obtain information on fisheries within streams proximate to the project	NYSDEC fisheries to review submission	None at present	NYSDEC responded with data in an email dated 3/26/2015
3/9/2015	Cherry Creek Town Hall	Bill Spencer/ Cherry Creek Town Board	Update Board on Project	Continue to attend Meetings as needed	Board appreciated the continued coordination	

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3/11/2014	Charlotte Town Hall	Bill Spencer/Charlotte Town Board	Update Board on Project	Continue to Attend Meetings as needed	Board appreciated the continued coordination	
3/18/2015	Email	John Wojcikiewicz, EDR, Andrea Chaloux of New York Natural Heritage Program	Obtain information on documented endangered and threatened wildlife, significant habitats, and rare plants	New York Natural Heritage Program (NHP) to provide letter response	None at present	NHP responded with a letter dated 4/21/2015
3/24/2015	Cherry Creek VFW	Bill Spencer, Kevin Sheen, Seth Wilmore, Kristi Peyton (EverPower); Ben Brazell (EDR); public/stakeholders	Open house to present project and respond to questions	Chautauqua County SnoGoers provided snow mobile map for trails to be digitized	Various verbal comments from the public and stakeholders; 1 written comment	None
4/1/2015	Letter	Patrick Heaton, EDR, multiple stakeholders, see attached sheet for distribution list	Request any additional significant visually sensitive sites that are not included in the initial inventory developed by EDR	Stakeholders to provide response	Discussed outreach letter with Cherry Creek and Charlotte Town Supervisors	Cherry Creek responded with information packet on April 20, 2015. Charlotte responded on April 28, 2015 stating that they had no additional information to add
4/7/2015	Dunkirk, NY	Bill Spencer John Nalbhone, President of Universal Resources	Discuss Mr. Nalbhone's private airstrip and O&G facilities	Mr. Nalbhone saw no issues with airport and project facilities. Requested layout to map his facilities	Will work together to develop MUA for O&G facilities	Map sent on April 13, 2015 and will await his response
4/13/15	EverPower Office	Phone call - Bill Spencer, Seth Wilmore, Ken Bachman, Charlotte town Supervisor	Assist Mr. Bachman with review of visual outreach letter prepared by EDR for visual and cultural information as required by Article 10 regulations	EverPower Representatives to attend May Town Board Meeting to provide presentation on Article 10	Supervisor appreciated assistance with understanding the Article 10 regulations and consultation process	

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
4/13/15	Cherry Creek Town Hall	Seth Wilmore, Bill Spencer, Cherry Creek Town Board, Cherry Creek Road Supervisor, Local residents	Provide education to the Board and public on Article 10 Information requests by EDR and Project overview	EverPower to continue to provide support to Board as needed	Board thanked us for the presentation and appreciated us taking the time to educate them on Article 10. Will provide input on cultural and visual viewpoints	Continue to attend meetings
4/17/2015	Email	John Wojcikiewicz, EDR, Angus Eaton of NYSDEC Division of Water	Obtain information pertaining to ground water and water supply within the project area	The NYSDEC Division of Water provided copies of well reports (in PDF format) in an email dated May 5, 2015	None at present	
4/17/2015	Email	John Wojcikiewicz, EDR, NYS Department of Health (NYSDOH)	Obtain information pertaining to groundwater wells and other groundwater resources within the project area	NYSDOH provided a written response dated 5/15/15 stating they have no records pertaining to ground water that are responsive to the FOIA request, and suggested contacting the Chautauqua County Department of Health	None at present	Consultation with the Chautauqua County Department of Health regarding groundwater wells and/or other groundwater resources
4/17/2015	Chautauqua Co. Public Facilities Office/Division of Transportation	Bill Spencer, George Spanos, Director of Transportation and Public Facilities	Met with Director of Transportation and Public Facilities to discuss project and County present or planned road construction projects and other facilities that may be implemented by the project	Continued contact with Mr. Spanos. No major projects and future plans identified that would be significantly impacted by the project	Requested we reach out to Dunkirk and Jamestown airport manager	Schedule Meeting with William Tucker, Airport Manager – meeting scheduled for May 14, 2015
4/17/2015	Email	EDR, DPS and DEC Representatives	Agenda and summary of topics for meeting with DPS and DEC on 4/21/2015	Cover agenda and topics at meeting	None at present	

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4/21/2105	NYS DPS Office in Albany, NY	See attached sign-in sheet	Discuss general topics associated with preparation of the PSS	1) Send updated avian and bat studies to Brianna Gary 2) Schedule a follow-up meeting or conference call to discuss specific requirements of Article 10 exhibits 21, 22, 23 3) Contact DEC once next site field work visit is scheduled		Avian and bat survey report sent to Brianna Gary on 4/22/2015
4/22/2105	Email	EverPower, USFWS, NYSDEC	Provide report of avian and bat surveys conducted by Stantec in 2013 and 2014	Requested USFWS and DEC to contact EverPower if they have any questions on the report	None at present	
4/22/2015	Phone conference	Bill Spencer, Bill Young, Cherry Creek Town Supervisor, Kevin Okerlund, Cherry Creek Code Enforcement Officer, EDR representatives	Phone conference to assist Cherry Creek with info gathering re: local regulations that may apply to Wind project	Town to research all regulations in addition to Wind Ordinance	Explanation of how local laws are considered in Article 10 and explanation of need to comply with substance of local ordinances	Town Code Enforcement Officer and Town secretary will forward any relevant information
4/23/2015	Phone call	Ken Bochman, Charlotte Town Supervisor requested assistance in visiting a wind farm	Town board members requesting a visit to Howard Wind Farm	Contacted Operations Manager to gain clearance and this was obtained	Supervisor and Plant Manager to coordinate visit week of 4/27/2015	
4/27/2015	Meeting at Chautauqua Co. Chamber of Commerce	Met with Todd Trantum, President	Discussed project economics and potential impacts to the County.	Request continued information exchange as needed	Chamber appreciated the information.	Continue to provide updates as they occur
5/4/2015	Email	Ben Brazell, EDR, NYSDEC Region 9 representatives	Early outreach to indicate field studies (streams, wetlands, ecological) will soon be initiating, and the potential for a meeting to	Schedule a meeting with the appropriate NYSDEC regional personnel	The NYSDEC Region 9 Acting Wildlife Manager responded with contact information for additional relevant	Continue to coordinate with appropriate NYSDEC personnel

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
			discuss the various field efforts		personnel	
5/5/2015	Phone call	Lisa Young, EDR, Mark Geise, Deputy Director of the Chautauqua County Department of Planning & Economic Development	Conversation regarding potential visually sensitive resources as a follow up to the 4/1/15 visual outreach letter sent to multiple parties	Incorporate potential visually sensitive resources identified in project-specific inventory being developed and maintained by EDR		
5/6/2015	Email	Patrick Heaton, EDR, Diane Carter, NYS OPRHP	Email response to NYS Parks inquiry to see the results of the preliminary visual analysis to examine any potential visibility from state parks	Provide additional information on preliminary visual assessment if needed	NYS OPRHP stated that they concur with the proposed analysis regarding State Parks and have no further comments until review of the Article 10 application	Continue coordination with the State Historic Preservation Office regarding cultural resource impacts
5/7/2015	Letter	Bill Spencer, Steve Sample of DoD Siting Clearinghouse	Response to EverPower's open house notification letter requesting EverPower contact Frederick Shepherd, Chief of the NORAD Radar Interference Branch to discuss the proposed project	EverPower to contact Chief of NORAD Radar Interference Branch	EverPower contacted NORAD and resolved confusion that wind project had already been submitted to the FAA and thus already reviewed by NORAD. NORAD provided email response that it had no issues with the project at this time	Contact NORAD should project details change
5/13/2015	Charlotte Town Hall	Seth Wilmore, Bill Spencer, Charlotte Town Board, Charlotte Road Supervisor, Local residents	Provide education to the Board and public on Article 10 Information requests by EDR and Project overview; respond to list of questions	EverPower to continue to provide support to Board as needed	Board thanked us for the presentation and appreciated us taking the time to educate them on Article 10 and	Continue to attend meetings

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
			regarding process and actions required by Town		responding to all their questions. Had no further questions for now.	
5/14/2015	Jamestown Airport	Bill Spencer, Seth Wilmore, Bill Tucker, Jamestown and Dunkirk Airport Manager	Provide information on the Project and Article 10 process; discuss details of airport and public use, discuss setback from airport to turbines. Bill Tucker is also the manager of County parks; discussed potential crossing of County parks and trail with wind project facilities.	EverPower to provide distance of project to each airport – This information was provided May 21 st to Bill Tucker through email. Bill responded appreciating the information and EverPower's inclusion of potential impacts to airport resources in the planning process	Airport manager appreciated early coordination regarding airport and County parks/trails	Attend future meetings of Airports and Parks
5/20/2015	Conference Call	Representatives from the NYSDPS, NYSDEC, EverPower, Young Sommer, and EDR	Conference call to discuss specific items related to requirements of Exhibits 21, 22, and 23 of the Article 10 regulations, as a follow up to the meeting on 4/21/2015. Discuss other general topics associated with the preparation of a PSS and Article 10 Application	Send avian and bat study report to Andy Davis	None at present	Avian and bat survey report sent to Andy Davis on May 21, 2015
6/1/15	Online Consultation	Pat Heaton and Grant Johnson, EDR; State Historic Preservation Office (SHPO)	Initiated online consultation process through the SHPO's Cultural Resources Information System (CRIS); Cassadaga Wind Project assigned CRIS Project Number 15PR02730	Continued consultation	None at present	Continued consultation

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6/2/2015	Town of Charlotte Highway Dept.	Bill Spencer, Mark Lebaron, Town Highway Superintendent	Discussed process for Road use agreement and input from Town for the process.	Continue to discuss Project process as new developments occur	No major upcoming road projects noted	Continued contact at Town meetings
6/9/2015	Town of Cherry Creek Highway Dept.	Bill Spencer, Ken Chase Town Highway Superintendent	Discussed process for Road use agreement and Town input in the process	Continue to discuss project process as new developments occur	Town would like earliest possible notice of when construction would commence as they would like to adjust their maintenance program. No major upcoming road projects noted	Continued contact at Town Meetings
6/9/2015	Town of Arkwright Highway Dept.	Bill Spencer, Steve Mead, Town Highway Superintendent	Discussed process for Road use agreement and Town input in the process	Continue to discuss project process as new developments occur	Steve mentioned that he had poor experience with project being developed by another Company in the Town. No major upcoming road projects noted	Continued contact at Town Meetings
6/12/2015	Letter	John Wojcikiewicz, EDR; Vivian Levin, Freedom of Information Coordinator, NYSDEC Division of Environmental Permits	Response to EDR's FOIL request dated April 17, 2015 regarding groundwater well and other groundwater resources	The letter indicates that the Division of Environmental Permits does not maintain records responsive to the FOIL request	None	None at present
6/17/2015	Letter	John Wojcikiewicz, EDR; Denise Buckingham, Chautauqua County Department of Law	Response to EDR's FOIL request dated June 20, 2015 for information pertaining to public or private groundwater wells and groundwater resources	The Department of Law indicates that it will have any documents pertaining to the FOIL request on or before July 9, 2015	None	None at present
6/22/2015	Town of Stockton Highway Department	Bill Spencer, Aaron Burnett, Highway Supervisor	Update Road Supervisor on Project status and discuss any upcoming road projects	Continue to discuss project process as new developments occur	No major upcoming road projects noted	Continue contact at Town Meetings

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6/22/2015	Sinclairville Fire Department	Bill Spencer, Myron Lanphere, Fire Company President	Discuss role of Fire Department as first responders	Meet with full Fire company on July 13th	Company interested in support and training	Meet on 7/13/15
6/24/15	Online Consultation	Pat Heaton and Grant Johnson, EDR; Daria Merwin and Nancy Herter, SHPO	Consolidated response from SHPO requesting additional information to advance their evaluation of the Project's effect on historic and archaeological resources	EDR to prepare and submit work plans for historic and archaeological resources	None	Continued consultation
6/28/2015	Cherry Creek Community Park – Independence Day Festival	Local residents	EverPower Sponsored a band performing at the Festival to help advance project name recognition and visibility.	Continue to work with communities to find local events to sponsor and support	None	None at present
7/6/2015	Letter	John Wojcikiewicz, EDR; Denise Buckingham, Chautauqua County Department of Law	Response to EDR's FOIL request dated June 10, 2015. Chautauqua County provided eleven pages of information on public or private groundwater wells and other groundwater resources	None at present	None	None at present
7/6/2015	Stockton Fire Department	Bill Spencer, Members of the Fire Department	Discussed Project and how fire department and first responders will interact during both construction and operations	None at present	Fire department member suggested that access roads have distance to WTG marked	None at present
7/7/2015	Chautauqua Co. Department of Economic Development	Mark Geise, Deputy Director, Pat Gooch, Planner, Don McCord, Bill Spencer	Reviewed Project with respect to snowmobile trails. Asked for info on Equestrian Trails which they will supply.	Continue work with Pat on minimizing potential impact on their facilities. Economic Development office wants to work to avoid and minimize impact to snowmobile	Very supportive. Suggested a meeting with Equestrian Groups. Will exchange GIS info with project.	Ongoing work with Pat Gooch regarding siting Project components

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
				trails. Does not want to see snowmobile trails significantly impacted		
7/7/2015	Cassadaga Fire Department	Bill Spencer, Members of Fire Department.	Discussed First responders role during construction and operations	None	The fire department appreciated the outreach	None at Present
7/10/2015	Online consultation	Pat Heaton and Grant Johnson, EDR	In response to previous SHPO consultation, filed copy of the Phase 1A Historic Architectural Resources Survey & Work Plan	None	None	Implementation of work plan
7/20/2015	Sinclairville Fire Dept.	Bill Spencer, Members of the Fire Department	Discussed First Responders role during construction and operations	Explore legal issues surrounding handover of patients when First responders are not the first contact	Members had concerns about liability issues during rescue operations	Discuss with Kevin Wigell, EverPower's operations regional manager on how liability issues are handled
7/21/2015	Cherry Creek Fire Dept.	Bill Spencer, Members of Fire Department	Discussed the role of First Responders during construction and operations	None	The fire department appreciated the outreach	None at present
8/3/2015	Cassadaga School District	Bill Spencer, Deb McAvoy, Chuck Leichner	Update on project and discuss Everpower sponsoring a renewal energy project at the school	Meet with Cassadaga School Board, Review information on project when school makes it available	Supportive of project	Meet with School Board in September
8/4/2015	Rogers Equipment, Cherry Creek	Bill Spencer, Bob Rogers, Vice- President of Snow Mobile Club	Discuss impact of project on snowmobile trails	Club not active until September	Group interested in working to support project	Attend first Meeting on September 2 at 7:30 in Sheridan, NY

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8/12/2015	Email	Jacob Runner, EDR; Pat Gooch, Chautauqua County Planning Department	Data Gaps in NYSORPS parcels property class	Send Pat the list of parcels and they can help get the data from tax departments and Towns	None	Continue communication with Planning Department
8/19/2015	Cherry Creek Town Hall	Rick Constantino, Forecon; Bill Young, Cherry Creek Supervisor; Missy Whittington, Horse Trail Riding Club; Bill Spencer, EverPower	Discussed Project and possible impact on Horse Trail Riding Club trail expansion project.	Review last section of trail plan when provided map by Horse Trail Riding Club	Group is supportive of the project and believes that it won't significantly impact the trail expansion project	Provide support to Trail Riders efforts to develop their project and provide educational kiosks when project is operational
9/2/2015	Sheridan VFW	Advisory Board of the Cherry Creek Sno-Goers	Discuss wind project and any concerns group may have on the snowmobile trails	Continue to inform group of project process	Group is happy that more area may become available for snow-mobiles because of access road construction and collection line easements	Continue to provide information to Clyde Rogers, President of Sno-Goers
9/8/2015	Phone	Ben Brazell, EDR; Charles Sylvester, resident of Sinclairville	Mr. Sylvester called EDR to request a copy of the PSS.	Send Mr. Sylvester a copy of the PSS.	None	A digital (CD) copy of the PSS was sent to Mr. Sylvester on 9/8/15.
9/9/2015	Email	Bill Spencer, Town of Arkwright Supervisor Norton	Confirm to Supervisor Norton that our PSS was submitted and provide dates and availability to meet to discuss any questions the Town has on the PSS or Article 10 process	None	None	Continued coordination with the Town
9/14/2015	Cassadaga Valley High School	Cassadaga School Board, Bill Spencer, approximately 20 teachers	Advise the school board on the project's progress and status	School board requested a sponsorship for a school project which EverPower will take	School board stated that they are supportive of the project	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
				under review		
9/16/2015	Cherry Creek Town Hall	Cherry Creek and Charlotte Town Board members, Town Highway Department members, Cherry Creek and Charlotte Town solicitors, Dan Spitzer, Hodgson Russ; Seth Wilmore and Bill Spencer, EverPower; members of the general public	To provide the Towns with an overview of the Preliminary Scoping Statement, discuss specific sections, remind Town of responsibility to name ad hoc members, discuss intervenor meeting, discuss pre-application meeting and answer any questions	Town of Cherry Creek Highway Superintendent requests a one-on-one meeting to discuss road issues and requested a copy of the PSS. Submit 2 additional copies of the PSS - one to the Town of Cherry Creek Highway Department and one to the Cherry Creek Library	Various questions on sections of the PSS relating to roads and decommissioning; discussion on the ability and need to extend the comment period on the PSS	Continued coordination with the Town
9/17/2015	Email	New York State OPRHP, EDR	NYSOPRHP concurrence with Phase 1B archaeological survey work plan	File this response electronically on the Project's docket on the DPS website	None	None
9/18/2015	Email	Bill Spencer, Town of Stockton Supervisor David Wilson	Remind Supervisor Wilson of the comment period deadline and offer to answer any questions that the Town may have and provide availability for an in-person meeting	None	None	Continued coordination with the Town
9/18/2015	Email	Bill Spencer, Town of Arkwright Supervisor Norton	Remind Supervisor Norton of the comment period deadline and offer to answer any questions that the Town may have and provide availability for an in-person	None	None	Continued coordination with the Town

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
			meeting			
9/18/2015	Email	Bill Spencer, Chautauqua County Executive Horrigan	Remind Executive Horrigan of the comment period deadline and offer to answer any questions that the Town may have and provide availability for an in-person meeting	None	None	Continued coordination with the County
9/24/2105	Phone Call	Bill Spencer and Seth Wilmore, EverPower; Mark Geise, Chautauqua County Planning & Economic Development	Discuss Mr. Geise's pending comments to the PSS and how to post comments to the DPS Project website	Respond to Mr. Geise's comments to the PSS	None	Continued coordination with Chautauqua County
9/28/2015	Email	Ben Brazell, EDR; Emilio Rende, Rudyard Edick, DEC; Seth Wilmore, Bill Spencer, EverPower	Invite DEC representative to attend on-site wetland delineation fieldwork and review methodology for delineating state-mapped wetlands	Emilio stated in his 9/29/15 reply email that he is no longer the acting wildlife manager and copied others who may want to attend a site visit	None	Continued email correspondence on DEC state-mapped wetland delineation methodology
9/29/2015	Cherry Creek Town Garage	Bill Spencer, Gary Verkleeren, Dave Berthelsen, EverPower; Ken Chase, Cherry Creek Highway Dept.; Mark LeBaron; Charlotte Highway Dept.	Coordinate preliminary transportation and Town road use issues and concerns	Town will want a road use agreement and further details on the transportation plan in the Article 10 application	None	Continued coordination with Town Highway Department
9/30/2015	Email	Ben Brazell, EDR; Margaret Crawford, Molly Connerton, U.S. Army Corps of Engineers	Invite Corps representative to attend on-site wetland delineation fieldwork and review methodology for delineating wetlands at the	None	None	Site visit scheduled for October 8 th at 8am

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
			Project site			
10/1/2015	Email	Ben Brazell, EDR; Charles Rosenberg, Anne Rothrock, Kenneth Baginski, Paul McKeown, Rudyard Edick, DEC; Seth Wilmore, EverPower	DEC representative Charles Rosenberg indicated an on-site meeting to review delineation methodology was not necessary, and the Applicant should follow federal wetland delineation protocol.	None	None	Continue to coordinate with DEC
10/8/2015	Proposed Cassadaga Wind Project Area	Seth Wilmore, EverPower; Ben Brazell, Connor Liddell, John Wojcikiewicz, Russ Farchione, EDR; Molly Connerton, U.S. Army Corps of Engineers	Confirm delineation methodology for project is consistent with Corps' expectations, and review certain proposed project infrastructure locations with Corps representative to check for jurisdictional wetlands and/or streams	Continue to coordinate with the Corps in support of project delineations as necessary	None	Continue coordination with U.S. Army Corps of Engineers
10/12/2015	Cherry Creek Town Hall	Seth Wilmore, Bill Spencer, EverPower; Bill Young, Town of Cherry Creek	Discuss the Town's turbine height restriction in its Wind Energy Ordinance and the impact the current height maximum height restriction would have on the proposed project	Discuss paths forward with legal counsel and provide the Town of Cherry Creek with additional information	None	Continue coordination with the Town on this issue
10/14/2015	Phone Call	Bill Spencer, Everpower Bill Tucker, Jamestown Airport Manager	Bill Tucker called to follow-up on an outreach attempt on 10/12/2015	Will schedule face to face meeting	None	Tentative Meeting set for 11/13/2015

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
10/28/2015	Phone Call	John DeOrdio, C&S Transportation; Mark Lebaron, Town of Charlotte Highway Superintendent	Discuss Town road conditions along with other improvements under Town jurisdiction such as bridges, culverts, etc.	Schedule meeting with all Town Highway Superintendents together	There is no highway information on paper; discussed quality of certain roads, bridges, and low hanging trees	
10/28/2015	Phone Call	John DeOrdio, C&S Transportation; Steve Mead, Town of Arkwright Highway Superintendent	Discuss Town road conditions along with other improvements under Town jurisdiction such as bridges, culverts, etc.	Schedule meeting with all Town Highway Superintendents together	Stated that a work permit is needed for any improvements in a Town ROW	
10/28/2015	Phone Call	John DeOrdio, C&S Transportation; Ken Chase, Town of Cherry Creek Highway Superintendent	Discuss Town road conditions along with other improvements under Town jurisdiction such as bridges, culverts, etc.	Schedule meeting with all Town Highway Superintendents together	Would like to keep delivery vehicles off certain roads to extent practical	
10/29/2015	Cassadaga Project Site Tour	Bill Spencer, EverPower; Ben Brazell, EDR; Jim Muscato, Young Sommer; DPS Staff and Legal Counsel	Tour the proposed Cassadaga wind project area. Visited the proposed POI and collector substation locations and reviewed the project area	None	None	Continued coordination and consultation with DPS
10/30/15	Howard Wind Project Site Tour	John Nichols, EverPower; DPS Staff and Legal Counsel	DPS requested a tour of the Applicant's operating wind project in the Town of Howard, Steuben County, NY	None	None	Continued coordination and consultation with DPS
11/5/2015	Phone	John DeOrdio, C&S Transportation; Mark Lebaron, Town of Charlotte Highway Superintendent	Discuss Highway Work permit and forms	Work with Town Board to potentially create a Highway Work permit form	Stated that roads are generally not up to the County's standards	Continued coordination with Highway Department
11/5/2015	Phone	John DeOrdio, C&S Transportation; Steve Mead, Town of Arkwright Highway Superintendent	Discuss Highway Work permit and forms. Highway Department has forms for the permit	Obtain hard copy of Highway Work permit from highway superintendent	Highway Department plans to set weight limits for certain roads to force haulers to use	Continued coordination with Highway Department

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					other roads for transporting materials	
11/5/2015	Phone	John DeOrdio, C&S Transportation; Ken Chase, Town of Cherry Creek Highway Superintendent	Discuss Highway Work permit and forms. Highway Department has forms for the permit	Obtain hard copy of Highway Work permit from highway superintendent	None	Continued coordination with Highway Department
11/5/2015	Phone	John DeOrdio, C&S Transportation; Town of Stockton Highway Department	Attempt to contact Town of Stockton highway superintendent for information on Highway Work Permit, no response	Continue to try to contact Town of Stockton Highway Superintendent	None	Continued coordination with Highway Department/Town Supervisors
11/10/2015	Phone	John DeOrdio, C&S Transportation; Mark Lebaron, Town of Charlotte Highway Superintendent	Discuss thickness of asphalt on Town roads	None	Mark stated that their only oil and stone road, North Hill Rd is about 3" thick over gravel and the remaining roads with asphalt are all about 4" to 5" thick over gravel. In regard to permits, Joe asked if his town has any type of permit to exceed posted roads and also a permit for divisible loads, he said no.	Continued coordination with Highway Department
11/10/2015	Phone	John DeOrdio, C&S Transportation; Steve Mead, Town of Arkwright Highway Superintendent	Discuss thickness of asphalt on Town roads	Send letter requesting highway permit applications	Steve said that most of his roads south of CR 72 are gravel, any road with asphalt, is about one layer and he said that all his roads are bad.	Continued coordination with Highway Department

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11/10/2015	Phone	John DeOrdio, C&S Transportation; Ken Chase, Town of Cherry Creek Highway Superintendent	Discuss thickness of asphalt on Town roads	Ken did not know off-hand, so need to follow up	None	Continued coordination with Highway Department
11/10/2015	Phone	John DeOrdio, C&S Transportation; Aaron Burnett, Town of Stockton Highway Superintendent	Discuss thickness of asphalt on Town roads	Follow up regarding highway work permits	Asphalt depth on roads are about 3 to 5 inches	Continued coordination with Highway Department
11/12/2015	Charlotte Fire Hall	Seth Wilmore, Bill Spencer, Kevin Sheen, Stephanie Ottey, EverPower; Ben Brazell, EDR, members of the public	Hold third open house as required by the Preliminary Scoping Statement	None	Various verbal comments from the public and stakeholders;	
11/13/2015	Jamestown Airport	Bill Spencer, Seth Wilmore, EverPower; Bill Tucker, Jamestown Airport Manager	Provide Airport/County Parks Manager with update on Project. Confirm that no turbines will be located within 7 miles of the Dunkirk or Jamestown airport and that no significant impact on County parks is expected.	None	Bill Tucker to be leaving position by the end of the year; will provide his successor's contact information if available	Continue coordination with County on Airport and Parks through George Spanos, Chautauqua County Public Works Director
11/13/2015	Town of Villenova Highway Department Building	Bill Spencer, EverPower; Judith Rose, Town of Villenova Highway Superintendent				
11/13/2015	Email	Keith Carrow, Senior Forester, DEC; Seth Wilmore, EverPower	Keith emailed with information on gas well contacts and that he will look for additional information on gas well infrastructure within the State Forest	Reach out to gas well contacts	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
11/16/2015	Letter	Ryan W. Almasy, Federal Aviation Administration; John Hecklau, EDR	FAA Certificate of Waiver for planned operation of mooring balloons for visual survey work at the project	None	None	
11/17/2015	Email	Christina Reith, NYS Education Department; Pat Heaton, EDR	Submit permit application to conduct Phase 1 archaeological survey work along the portion of the collection line proposed to be located with Boutwell Hill State Forest	None	None	Coordinate with NYS Education Department as needed
11/18/2015	Phone	John DeOrdio, C&S Transportation; Steve Mead, Town of Arkwright Highway Superintendent	Steve contacted John to state that they received the letter requesting paper copies of highway permits but have been advised not to send paper copies		None	Continued coordination with Highway Department
11/18/2015	Phone	John DeOrdio, C&S Transportation; Judith Rose, Town of Villenova Highway Superintendent	Obtain information on highway permits/Road Use Agreement and any existing town road conditions	Follow up with Town lawyer on obtaining copies of highway permits	Judith stated that that a Road User Agreement, Hwy Work Permit, Oversized/Overweight Vehicle Permit and Exceeding Posted Road Permit are all needed for their Town roads. David Barnes will be the new Hwy. Super. after the first of the year because of her retirement. The northern part of South Hill Rd (being used as an access route) was just reconstructed Then the remainder of South	Continued coordination with Highway Department

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
					Hill Rd going towards Plank Rd is a thin coat of oil and stone over existing gravel.	
11/23/2015	Email	Keith Carrow, Senior Forester, DEC; Seth Wilmore, EverPower	Emails to and from Keith Carrow confirming the latest management plan for Boutwell Hill State Forest	None	None	Continue to coordination with State Forest Manager
11/25/2015	Email	Christina Reith, NYS Education Department; Pat Heaton, EDR	NYSED requested additional information about the location of the proposed location that will be surveyed	EDR supplied map of location on 11/28/2015	None	None
11/28/2015	Letter	Pat Heaton, EDR; Visual Resource Stakeholders (see attached visual outreach letter distribution list)	Notice to Stakeholders of Visual Survey fieldwork and balloon locations	None	None	Coordinate with Visual Resource Stakeholders as needed
12/2/2015	Email	DPS Staff and Legal Counsel; EverPower; Young Sommer	DPS provides initial comments to the draft stipulations	EverPower to review comments to the stipulations	None	None
12/2/2015	Email	Pat Heaton, EDR; EvaDawn Bashaw, Town of Pomfret	Email from Town of Promfret confirming receipt of correspondence regarding the Visual Impact Assessment Fieldwork	Requested notification of the actual date of the fieldwork once known	None	None
12/10/2015	Email	Nick Freeland EDR; Christina Reith, NYS Education Department;	Response to email from November 25 th providing additional location information for the Section 233 permit application	None	None	Continue to coordinate with NYSED as needed

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
12/8/2015	Email	John DeOrdio, C&S; Tim Cobb, Cassadaga Fire Chief	Emergency Response routes to Project area and list of equipment	Incorporate into final transportation report	None	Continued to coordinate with Fire Department
12/14/2015	Email	Keith Carrow, DEC; Nick Freeland, EDR	Keith emailed regarding concerns and questions about the route of the collection through State Forest Land	EverPower/EDR to follow up with Keith	None	None
12/15/2015	Email	Pat Heaton, EDR; Visual Resource Stakeholders	Notify all stakeholders that, in support of the Visual Impact Assessment (VIA), balloons will be raised on December 16, 2015	None	None	Continue outreach to visual outreach stakeholders as needed
12/15/2015	Email	Tim Cobb, Cherry Creek Fire Department Chief; John DeOrdio, C&S Transportation	Email from Cherry Creek Fire department with map of the primary and secondary emergency response routes and list of available equipment	None	None	Continue to coordinate with the Cherry Creek Fire Department as needed.
12/15/2015	Email	DEC Staff and Legal Counsel; EverPower; Young Sommer	DEC provide initial comments to the draft stipulations	EverPower to review comments to draft stipulations	None	None
12/16/2015	Email	Ben Brazell, EDR; Andy Davis, DPS; Rudyard Edick, DEC	Notify DPS and DEC as courtesy that EDR is conducting the ballooning and photography portion of the visual study on this day	None	None	None
12/17/2015	Phone	Ben Brazell, EDR; Jim Muscato, Young Sommer, Seth Wilmore, Bill Spencer, EverPower; DPS and DEC Staff and Legal Counsel	Discuss DPS and DEC comments to draft stipulations	Follow up call with DEC on Ecological comments to stipulations to be held in January; Applicant to make edits to draft	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
				stipulations per discussion		
12/17/2015	Phone	Seth Wilmore, EverPower; Keith Carrow, DEC	Discuss location of collection route through state forest and height of poles and lines	Keith to confirm route can go through DEC parking lot along Boutwell Hill Road	None	Continue to coordinate with State Forester
12/18/2015	Email	Pat Heaton, EDR; Mark Geise, Patrick Gooch, Chautauqua County	Mark Geise notified EDR that he is leaving his position at the County and all future correspondence and notices about the Project should go to Pat Gooch	None	None	Continue outreach with Chautauqua County through Pat Gooch
12/18/2015	U.S. Standard Bulk Mail	From: EDR To: All landowners within 1 mile of project components	A groundwater resources/well survey was sent to all residences/businesses located within a 1-mile radius of the project	Review any completed well surveys sent back by landowners	None	Continued consultation regarding wells and/or groundwater resources as necessary
12/21/2015	Email	Keith Carrow, DEC; Seth Wilmore, EverPower	Keith confirmed that it is fine to share the shapefile he sent with pipeline and other utility lines within the State Forest and mentioned that he also has data on horse trails and requested that EverPower use a conservation seed mix to restore disturbed areas with State Forest Land	EverPower responded to confirm it would use a conservation seed mix to restore disturbed land in state forest and requested the horse trail data	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
12/29/2015	Phone	Jim Muscato, Young Sommer; Seth Wilmore, EverPower; Isaac Old, Ken Kaliski, RSG; DPS Staff and Legal Counsel	Discuss DPS comments to draft Stipulation 19 (Exhibit 19 noise and vibration)	EverPower and RSG to revise draft stipulations based on phone discussion	None	Continue discussion on draft Stipulations
1/6/2016	Phone	Jim Muscato, Young Sommer; Seth Wilmore, EverPower; Ben Brazell, EDR; Trevor Peterson, Stantec; DPS Staff and Legal Counsel; DEC Staff and Legal Counsel	Discuss DPS and DEC comments to wildlife stipulations	None	None	Continue discussion on draft Stipulations
1/14/2016	Email	Keith Carrow, DEC; Seth Wilmore, EverPower; Nick Freeland, EDR	Keith emailed application and instructions for temporary revocable permit for archaeological study to be completed	Complete application including application fee	None	None
1/22/2016	Letter	Keith Carrow, DEC; Pat Heaton, Nick Freeland, EDR	Application for NYSED Section 233 permit for temporary revocable permit for archaeological testing for the Project	None	None	None
1/28/2016	Phone	Seth Wilmore, EverPower; Julius Leone, Jr., Chautauqua County Director of Emergency Services	Discuss draft site security and emergency management plan and ask if Chautauqua County would like to review prior to the Application submission	Mr. Leone stated that they would review the plans once the Application was submitted and he appreciated the early coordination	None	Continue to work with Chautauqua County Emergency Services Department
2/10/2016	Meeting	EDR; Andy Davis, DPS	Meeting to discuss stipulations and viewpoint selection in support of VIA	Andy had a few recommendations that were incorporated into the analysis	None	Conduct screenshare with visual stakeholders

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
2/17/2016	Email	EDR; Andy Davis, DPS	Send maps of Article VII facilities in the vicinity of the Cassadaga Wind Project	None	None	None
2/18/2016	Screenshare and conference call	EDR, EverPower, DPS, Town of Arkwright representative, Town of Charlotte Supervisor, Town of Cherry Creek Highway Superintendent, OPRHP	Discuss results of visual resource fieldwork and show planned viewpoints to be used for simulations and solicit input on viewpoint selection	Screenshare and conference call; request any suggestions on viewpoint selection be emailed to EDR	No comments from the Towns and OPRHP. DPS had a few suggestions that will be incorporated	Conduct 2 nd screenshare and conference call
2/18/2016	Screenshare and conference call	EDR, EverPower, DPS, Chautauqua County representative; Rudyard Edick, DEC	Discuss results of visual resource fieldwork and show planned viewpoints to be used for simulations and solicit input on viewpoint selection	Conduct 2 nd screenshare and conference call. Request any suggestions on viewpoint selection be emailed to EDR	Minor comments from DPS, DEC and Chautauqua County	None
2/29/2016	Conference call	EverPower; Young Sommer; RSG, DPS (Andrea Cerbin, Andy Davis, Miguel Moreno-Caballero)	Discuss sound stipulation	EverPower and RSG to revise sound stipulations	None	None
3/2/2016	Email	Boria, W, Chautauqua County Department of Health; EDR	FOIL request for information on locations of surface drinking water	None	None	None
3/7/2016	Email	Anne Rothrock, NYSDEC; EDR	Follow up on request for data on known mammalian occurrences and additional T&E info	None	None	Reach out to DEC further if needed

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
3/7/2016	Email	Anne Rothrock, NYSDEC; EDR	Confirmation that NYSDEC is not aware of any additional T&E species information nor mammalian occurrence data specific to the Facility Site.	None	None	None
3/11/2016	Meeting	EverPower, Young Sommer, Town of Arkwright, Cherry Creek and Charlotte, Town of Cherry Creek attorney, Hodgson Russ	Discuss Town local laws, road use agreement and HCA	EverPower and Young Sommer to revise HCA	None	None
3/21/2016	Email	EDR; Village of Cherry Creek Clerk	Request information on zoning	None	None	None
3/21/2016	Email	EDR; Town of Dayton	Request information on zoning	None	None	None
3/21/2016- 3/22/2016	Email	EDR; Village of Cherry Creek Clerk	Clerk responded that there is no current zoning law. They are working on one but it will not be completed until 6 months to 1 year	None	None	None
3/21/2016	Email	EDR; Village of Sinclairville Clerk	Request information on zoning	None	None	None
3/21/2016	Phone	EDR; Town of Ellington Clerk	EDR spoke to Town Clerk who confirmed there is no zoning in the Town	None	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
3/22/2016	Email	EDR; Town of Arkwright	Emails back and forth related to zoning information request	None	None	None
3/22/2016	Email	EDR; Town of Villenova	Request information on zoning	None	None	None
3/22/2016	Email	EDR; Town of Dayton Clerk	Clerk notified EDR of cost to reproduce zoning information	None	None	None
3/22/2016	Email	EDR; Village of Sinclairville Clerk	Town Clerk provided zoning ordinance and maps	None	None	None
3/24/2016	Email	EDR; Chautauqua County Department of Health	Department of Health request GIS file of area of interest	Shapefile sent	None	None
3/24/2016	Email	EDR; Chautauqua County Department of Health	Department of Health provided information based on FOIL request	None	None	None
3/25/2016	Email	EDR Town of Dayton Clerk	Emailed again to request zoning information	None	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
3/25/2016	Email	EDR; Town of Villenova Clerk	Emailed again to request zoning information	None	None	None
3/25/2016	Email	EDR; Town of Arkwright Clerk	Emailed again to request zoning information	None	None	None
3/25/2016	Email	EDR; Town of Gerry Clerk	Request zoning information	None	None	None
3/28/2016	Phone	EDR; Town of Villenova Code Enforcement Officer	EDR spoke with code enforcement officer who advised contacting Town Clerk	Emailed to clarify what information EDR is looking for	None	None
3/29/2016	Email	EDR; Town of Gerry Clerk	Town Clerk faxed over	EDR emailed to confirm receipt	None	None
3/29/2016	Email	EDR; Town of Dayton Clerk	Town Clerk emailed that they were still unsure of postage costs	EDR emailed to confirm they would pay any costs	None	None
3/30/2016	Email	EDR; Chautauqua County	EDR emails Chautauqua County Planning with questions about town zoning maps	Continued consultation as needed.	None	None

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Date of Meeting	Location of Meeting	Meeting Attendees	Purpose of Meeting	Follow-up Action Items	Comments	Upcoming Outreach Activity
3/31/16	Phone call	EDR; Town of Gerry	EDR called the Town to discuss their zoning maps	Continued consultation as needed.	None	None
3/31/2016	Conference call	EverPower, Young Sommer, DPS Staff (John Cary, Andrea Cerbin), AHV, EPE	Discuss electrical system modeling exhibit and appropriate inputs	DPS to provide further information on input generator assumptions and CEI certificates. EPE to revise must-run report	None	None